



5000 Brittonfield Parkway\* Suite A 128  
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## **No Show Fee Policy**

**It is our responsibility to provide you with the best care  
It is your responsibility to keep your scheduled appointments**

CNY Women's Healthcare will contact you **two business days prior to your appointment** with a courtesy reminder call.

**A minimum 24 hour cancellation notice is required for all appointments. If less than a 24 hour cancellation notice is given, the appointment will be considered missed or a no show appointment. A fee of \$ 25.00 will be charged to your account which is not reimbursable by your insurance company.**

**After the first no show or missed appointment, CNY Women's Healthcare will attempt to contact you to reschedule the missed appointment.**

**If you incur three or more no show or missed appointments in one year, you may face discharge from practice.**

*Each time a patient misses an appointment without providing proper notice, another patient is prevented from receiving care. We reserve the right to charge for these occurrences.*

Due to high patient demand, and limited availability of appointments we have instituted this **\$25.00 no show fee**. As of January 1, 2010, you must give **24 hour advanced notice** to cancel appointments. Failure to do so will result in fee charged to your account.

*Therefore, before you can be seen as a patient at our office, we request that you initial and sign our form for our office.*